

ARUN JAITLEY NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT (AJNIFM)
(An Autonomous Institution under the Ministry of Finance, Government of India)
Faridabad, Haryana

ADVERTISEMENT FOR ENGAGEMENT OF RESEARCH ASSOCIATE in iGOT
CELL ON CONTRACT BASIS

Arun Jaitley National Institute of Financial Management (AJNIFM) invites applications for engagement of Research Associate (RA) in the iGOT Cell on contract basis for supporting course development, research and digital learning initiatives.

1. Number of Position

- 01 (One)

2. Nature of Engagement

- The engagement is purely on contract basis for specific academic/research/consultancy work related to iGOT Cell.
- The position will be co-terminus with the assigned work/projects.

3. Remuneration

- ₹50,000/- per month (for non-Ph.D candidates).
- Annual increment of 10%, subject to performance and institutional norms.
- In case of candidates with Ph.D., remuneration may be ₹60,000/- per month, as per Institute norms.

4. Duration of Engagement

- Engagement shall be initially for One Year, extendable on yearly basis for a total period not exceeding 03 years.

5. Roles and Responsibilities

The Research Associate will assist the Faculty in-charge iGOT Cell in the following activities:

A. Coordination & Project Execution

- Coordinate with faculty, subject matter experts and CBC/other stakeholders
- Track timelines for course completion (including time-bound assignments)
- Ensure compliance with iGOT standards and guidelines

B. Research & Documentation

- Conduct literature review, policy research and prepare briefs
- Maintain documentation of course development and institutional outputs

C. Platform Management

- Assist in uploading and managing courses on iGOT
- Ensure quality, formatting and consistency of content

D. Administrative Support

- Assist in conduct of meetings, preparation of notes, reports and official communications.
- Provide support to Faculty -incharge iGOT Cell in operational and coordination activities.

6. Eligibility Criteria

Essential Qualification

- MBA Finance/MSc Statistics/Economics (Regular) from a reputed institute.

Desirable

- Experience in research, academic writing, or e-learning content development
- Familiarity with Learning Management Systems (preferably iGOT)
- Strong analytical, drafting and communication skills
- A Ph.D. candidate in above areas will be given preference.

7. Contractual Terms and Conditions

1. The engagement is purely contractual and shall not confer any right for regular appointment.
2. The RA shall be engaged for a specific period on fixed remuneration basis, as mentioned above.
3. No additional remuneration or allowance shall be payable for any other work beyond assigned duties.
4. The candidate shall be governed by leave rules and AEBAS attendance system as applicable to RAs.
5. The candidate shall abide by provisions of the Official Secrets Act, 1923.
6. Accommodation may be provided on sharing basis subject to availability.
7. The contract may be extended based on performance and institutional requirements with approval of competent authority.

8. Selection Process

- Selection will be through screening and personal/online interview/interaction by a duly constituted Screening cum Selection Committee of faculty members.
- Final selection will be subject to approval of the Director, AJNIFM.

9. How to Apply

Interested candidates may submit their application along with detailed CV via email to: igot@nifm.edu.in

- Subject Line: "Application for Research Associate in AJNIFM – iGOT Cell"
- Last Date for submission: [10th April, 2026]

10. General Instructions

- Applications received after the due date will not be considered
- Only shortlisted candidates will be called for interview
- AJNIFM reserves the right to modify/cancel the advertisement without assigning any reason

(Faculty in-charge Admin,
AJNIFM)