



**अरुण जेटली राष्ट्रीय वित्तीय प्रबंधन संस्थान, फरीदाबाद**  
**Arun Jaitley National Institute of Financial Management**  
(An Autonomous Institution of Ministry of Finance, Government of India)  
Sector-48, Pali Road, Faridabad – 121001  
Website: [www.ajnifm.ac.in](http://www.ajnifm.ac.in)

## **ADVERTISEMENT FOR EMPANELMENT / ENGAGEMENT OF GUEST FACULTY AND ASSOCIATED FACULTY**

The **Arun Jaitley National Institute of Financial Management (AJNIFM)** invites applications from qualified and experienced academicians and professionals for **empanelment and engagement as Guest Faculty / Associated Faculty** for teaching various papers in the **MBA (Financial Management)** Programme and other Management Development Programmes (MDPs) conducted by the Institute.

The engagement will be **purely on a temporary, honorarium, and need-based basis** as per AICTE / UGC / Government of India guidelines.

### **1. Eligibility Criteria (as per AICTE Regulations, 2019)**

<b>Designation</b>	<b>Minimum Qualification</b>	<b>Preferred Experience / Additional Eligibility</b>
<b>Guest Faculty</b>	Master's Degree in a relevant discipline (Management / Commerce / Economics / Finance or allied field) with at least 55% marks or equivalent grade. Ph.D. preferred.	Minimum 5 years of teaching or professional experience. Professionals holding <b>CA, CMA, CS, CFA, or LL.M/LL.B</b> with substantial domain expertise may also be considered for relevant subjects.
<b>Associated Faculty</b>	Ph.D. in Management, Finance, Economics, Commerce or allied discipline with First Class at Master's level.	Minimum 10 years of teaching / research / industry experience including mentoring and evaluation. Professionals with recognized qualifications (CA / CS / CMA / CFA) and relevant academic or research experience may also be considered.

**Upper Age Limit:** Generally **70 years** at the time of engagement, extendable in exceptional cases based on merit and institutional requirements.

### **2. Areas of Engagement**

Guest / Associated Faculty will be engaged for the following subjects across trimesters under the **MBA (Financial Management)** Programme:

#### **Core Courses:**

Financial Accounting, Managerial Economics, Marketing Management, Public Financial Management, Business Communication, Organizational Behaviour, Cost & Management Accounting, Financial Management I & II, Data Analysis, MIS, Economic Environment, HRM, Financial Institutions, Research Methodology, Portfolio Management, Derivatives, International Finance, Fixed Income Securities, Corporate Governance, Mergers & Acquisitions, Corporate Strategy, Risk Management, and Capstone Projects.

#### **Optional / Elective Courses:**

International Trade & Finance, Corporate Tax (Including GST), Forensic Accounting, Behavioral Finance, Data Science using Python, Financial Analytics, FinTech, Strategic Cost Management, Alternative Investments, Public Private Partnership, Total Quality Management, and others.

The detailed syllabus and course structure are available at the AJNIFM website: <https://www.ajnifm.ac.in>

### 3. Honorarium

The honorarium shall be paid as per **AICTE norms** and **AJNIFM's approved rates**, which presently provide remuneration per teaching hour and per visit basis for Guest Faculty, and consolidated monthly/assignment based honorarium for Associated Faculty.

### 4. General Conditions

- Engagement shall be purely **temporary and contractual** in nature, without any claim for regular appointment.
- Empanelled candidates may be invited for teaching sessions, evaluation, mentoring, or MDPs based on institutional requirements.
- The Institute reserves the right to **shortlist, reject, or modify** any application without assigning reason thereof.
- Preference will be given to candidates with prior teaching experience in **AICTE-recognized MBA / PGDM / MDP** programmes or with relevant industry experience in **financial management, analytics, or public policy** domains.

### 5. How to Apply

Eligible candidates may submit their applications in the **prescribed format** available on the AJNIFM website along with supporting documents (qualification, experience, publications, and specialization) to:

#### The Programme Director (MBA-FM)

Arun Jaitley National Institute of Financial Management (AJNIFM)

Sector-48, Pali Road, Faridabad – 121001

Email: [mbafm2024@nifm.ac.in](mailto:mbafm2024@nifm.ac.in)

**Last Date for Submission: Three weeks from the date of advertisement.**

### 6. Selection Procedure

Shortlisted applicants will be invited for an **interaction / presentation / interview** before the Selection Committee constituted as per institutional norms. Final selection will be based on academic credentials, teaching aptitude, and subject expertise.

**Note:** This is an empanelment advertisement. Engagement shall be made as per the **academic calendar and teaching requirements** of AJNIFM. The Institute reserves the right to withdraw or modify the advertisement without prior notice.

## APPLICATION FORM FOR EMPANELMENT / ENGAGEMENT OF GUEST FACULTY / ASSOCIATED FACULTY

### 1. Personal Details

Name (in full)	
Father's / Mother's Name	
Date of Birth (DD/MM/YYYY)	
Age (as on date of application)	
Gender	
Nationality	
Category (GEN/OBC/SC/ST)	
Address for Correspondence	
Permanent Address	
Mobile Number	
Alternate Mobile Number	
Email ID	

### 2. Educational Qualifications

Examination	Board/University	Year of Passing	Subjects	% Marks / Grade	Division / Class
Graduation					
Post-Graduation					
M.Phil.					
Ph.D.					
CA/CS/CMA/CFA/LL.B./LL.M.					
Any Other					

### 3. Teaching / Research / Industry Experience

Organization / Institution	Designation	Period (From-To)	Duration (Years/Months)	Nature of Duties	Mode (Full-Time/Visiting/Guest)

Add more rows if required

### 4. Research and Publications

Type	Title / Journal / Publisher	Year	ISSN / ISBN	Impact Factor (if any)

Add more rows if required

### 5. Subjects / Areas of Expertise (Please tick as applicable)

#### Term I

- ☐ Financial Accounting
- ☐ Managerial Economics
- ☐ Management of Information Technology
- ☐ Marketing Management
- ☐ Public Financial Management
- ☐ Business Communication
- ☐ Organizational Behaviour

#### Term II

- ☐ Cost and Management Accounting
- ☐ Financial Management – I
- ☐ Data Analysis & Decision Tools
- ☐ Management Information Systems
- ☐ Economic Environment of Business
- ☐ Human Resource Management

#### Term III

- ☐ Financial Institutions and Markets
- ☐ Production and Operations Management

- ☐ Project Planning, Evaluation, Financing and Management
- ☐ Research Methodology
- ☐ Financial Management – II
- ☐ Legal Environment of Business

#### Term IV

- ☐ Security Analysis and Portfolio Management
- ☐ Financial Derivatives
- ☐ Quantitative Analysis for Financial Decisions
- ☐ International Financial Management

#### Term V

- ☐ Fixed Income Securities
- ☐ Regulatory Environment for Financial Sector
- ☐ Merger, Acquisition and Corporate Restructuring
- ☐ Corporate Governance and Business Ethics

#### Term VI

- ☐ Corporate Strategy & Risk Management

- ☐ Business Valuation and Analysis
- ☐ Dissertation / Capstone Projects

### Optional Subjects

#### Term IV Optional Subjects

- ☐ International Trade and Finance
- ☐ Managing E-business
- ☐ Corporate Tax including GST
- ☐ Forensic Accounting
- ☐ Behavioral Finance
- ☐ Accounting in Government and Autonomous Bodies
- ☐ Data Science using Python

#### Term V Optional Subjects

- ☐ Microfinance and Insurance
- ☐ Alternative Investments
- ☐ Strategic Cost Management
- ☐ Financial Analytics
- ☐ Data Analytics and Use of ICT in Government
- ☐ Financial Econometrics
- ☐ FinTech
- ☐ Total Quality Management
- ☐ Public Private Partnership

### 6. Whether registered with AICTE Faculty ID (if any)

AICTE Faculty ID: \_\_\_\_\_

### 7. References (Two Professional References)

Name	Designation	Institution	Email ID	Mobile No.

### 8. Declaration by the Applicant

I hereby declare that the particulars furnished above are true to the best of my knowledge and belief. I understand that engagement as Guest/Associated Faculty is purely on a temporary, honorarium, and need-based basis as per AICTE/UGC guidelines and does not confer any right for regular appointment.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

(Full Name: \_\_\_\_\_)

### 9. For Office Use Only

Application received on	
Verified by	
Recommendation of Screening Committee	
Approval of Competent Authority	
Honorarium approved	
Trimester / Subject assigned	